



Malcolm White PTO

Minutes: Wednesday, November 10, 2021

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Executive Board Members Present -- Amy Panichella (President), Jackie Buttaro (VP), Ulli Alrey (Enrichment Coordinator)

Members Present -- Adam Chapman (SEPAC rep), Jennifer Jones, Chris Elwell, Areti Papadopoulos, Liz Cuneo, Sarah Bergman, Rae Allen, Christina Makinen

- 1) Call to Order
- 2) Review of Minutes from October 2021 meeting - unanimous approval of minutes
- 3) Presentation by Adam Chapman from the Woburn SEPAC (Special Education Parent Advisory Committee)
 - a) Explained SEPAC purpose and vision
 - b) Invited parents/guardians to attend SEPAC meetings
 - c) Next open meeting 6pm (30 min) next Wed - Special Ed Director Maureen Ryan to give quick updates then.
 - d) Workshop coming up re: transition services and testing/evaluating
- 4) Teacher comments -- Ms. Allen shared on behalf of Mr. Nickerson who couldn't be here
 - a) Thank you to all who helped with Halloween float - looked great!
 - b) Veterans Day program big success
 - c) No school tomorrow!
 - d) Attendance letters going out soon re: excessive tardiness/absences
 - e) Tree decorating on the Common - Mrs. Makinen heading this
- 5) President's Report
 - a) Nurse Cathy may pop on to discuss Covid related things, but not there yet
- 6) Treasurer's Report
 - a) Reviewed financial report
 - b) Halloween float only real expense thus far - over budget by \$50 because of last minute truck issue. Secured a truck from Murray's Towing that needed to be tipped.
 - c) Full financial documents can be found on the website.
- 7) Vice-President's Report

- a) Tiger Trot - day before Thanksgiving at the school during recess time
 - b) Looking for small number of volunteers - email PTO email
 - c) Donations will all be online or check - no cash
 - d) Flyers going out next week
- 8) Mrs. Makinen joined the meeting to discuss the tree and decorations
- a) Permission slips due Friday for staying after next week to create decor
 - b) Will email the flyer to PTO to send out via email
 - c) Decorating the tree ahead of festival - will share this info once she has it
- 9) Enrichment Coordinator's Report
- a) Kindergarteners had traveling trunk show - parent donated the money that is the donation requested by Tufts for this program
 - b) Kindergarten having Pumpernickel Puppets in a couple of weeks
 - c) 2nd grade connected with a beekeeper for programming - Mrs. Bedoya is contact
 - d) Change is Simple to begin next week
- 10) Halloween Parade Wrap-Up
- a) Connect with Murray's and DPW EARLY to ensure the truck is available and that the DPW has a place to decorate under cover
 - b) Liz Cuneo willing to take it on next year as she will have another 5th grader.
- 11) Adjournment at 7:31pm

Next meeting is Wednesday December 8, 2021 at 7pm